

BANNACK STATE PARK CAMPGROUND HOST-VOLUNTEER POSITION

DUTIES: Campground hosts serve as a liaison between park users and the park staff. The primary duties of the campground hosts are to collect fees, maintain records of campers, mow and water the campgrounds and Group Use Area. The campground hosts will also perform night patrol duties which include; ensuring that camper fees have been paid, filling the fee stations, picking up litter, recording traffic count numbers, and making a security round through the town site at closing to ensure that visitors have left, doors to the buildings are shut and gates are locked. The hosts may be asked to introduce the entertainers at the Saturday night music event if park staff is unavailable. The hosts camp among the other campers in order to provide a personal touch to the needs of park visitors and assists visitors by providing information about the park, answering questions and explaining rules. Hosts must be familiar with the reasoning behind state park rules. Hosts are not expected to enforce park regulations, but to observe and courteously advise campers of unintentional or minor violations. Major or flagrant violations will be reported to the park staff. Hosts must become familiar with local points of interest and know the location of services that may be requested by campers.

Campground hosts may be asked to assist with other aspects of park operations. Other duties may include assisting with visitor center operations, performing light maintenance, grounds keeping, leading guided tours, assisting with potential school groups and special events, or other duties as needed.

SUPERVISION: The Assistant Park Manager, Park Manager or assigned staff person will supervise Campground hosts.

TRAINING: Campground hosts will be required to participate in group or individual training to gain an understanding of the procedures, regulations and history of the park. The Assistant Park Manager or other appropriate park employees will provide training.

DURATION: Campground hosts must commit to a minimum of four weeks at Bannack. Campground hosts may be utilized from May 1 through September 30. Hosts must be on site every evening from 6:00pm through the night until 8:00am. Evenings off may be arranged with advance notice. Additional volunteer time and duties may be arranged with the mutual agreement of the campground host and the Park Manager.

QUALIFICATIONS: Campground hosts must provide their own housing and be willing to live in the Vigilante Campground. The campgrounds are primitive without hookups but fire rings, picnic tables, vault toilet and water are available in the campgrounds. However, hookups and local phone service will be provided to the camp hosts. Hosts must be experienced campers with an appreciation of history and the outdoors. Hosts must also be outgoing, friendly, and enjoy meeting people. CPR and first aid certification is desirable.

POLICIES: The use of campground hosts is governed by the Volunteer Policy Statement adopted by the Parks Division, Montana Division of Fish, Wildlife and Parks and other applicable laws, rules and policies.

BENEFITS:

- 1) Training and orientation
- 2) Worker's compensation insurance
- 3) Free camping
- 4) Experience in different aspects of park management

Assistant Park Manager Date

Campground Host Date

Campground Host Date