

BANNACK DAYS 2011

I. GENERAL POLICIES-ALL PARTICIPANTS

Bannack Days is a time of celebration and fun. “SMILE & BE HAPPY! Remember that, try as we might to have everything accounted for and planned for a smooth operation, this event takes place at the whims of mother nature, the well-meaning efforts of dozens of volunteers and an unpredictable number of visitors. Be patient, helpful and forgiving.” Also, the intent of Bannack Days is to re-create an authentic, Montana Frontier atmosphere, and allow visitors the opportunity to “step back in time and experience history where it actually happened.” We strive to maintain a high quality, family oriented, educational, non-commercial atmosphere. It is not intended to be a fundraiser for the park, and all sales are limited to items that are part of a frontier craft demonstration. There are limited funds available to pay for services or reimburse volunteers for their expenses. All Bannack Days expenses deplete the general Bannack budget, and therefore limit work that can be done.

1. NUMBER OF PARTICIPANTS:

- Participation in Bannack Days is limited to pre-approved individuals and groups. We strive to provide a well-rounded mix of skills, talents and demonstrations.
- In order to accommodate all participants, group size is limited to 10 people.
- Group leaders are responsible for returning paperwork for all group members, distributing camping passes and ensuring that group members follow the established policies (parking, no smoking, no pets, etc.)
- No one will be allowed to camp free without a pass.

2. DRESS:

- **All participants** are expected to dress in the clothing of the time period. (Please no tank-tops, flip-flops, sandals, ect. / Women must wear period dress or shirt & blouse, no pants/jeans. / Men period clothes—no designer jeans or shirts.) Such dress will be a factor in awarding concessions and accepting historic skill demonstrations.

3. PUBLIC INTERACTION/INTERPRETATION

- The intent of Bannack Day’s is to recreate an authentic Montana Frontier atmosphere and allow the visitors to step back in time and to experience history as it actually happened.
- It is important to engage the park visitor in your demonstration or skills in a way were history comes alive to them in a meaningful educational way.

TRAINING:

- Interpretive/Visitor interaction training will be made available to those who want to be able to interact and connect with the park visitor in a meaningful way.

4. HOURS OF OPERATION:

- Skill demonstrations must be provided from 9:00am until 5:00pm Saturday and 9:00 – 4:30 pm on Sunday.
- Breakfast **will be sold** from 7:00am until 10:00am both days.
- Other food concessions must operate at a minimum of 11am until 4:30pm.

5. DRIVING IN BANNACK:

- Due to state policies, state employees or pre-approved volunteers 18 years of age or older will be allowed to drive state vehicles.
- The use of modern vehicles in the Bannack Townsite is prohibited between 9am and 5pm on Saturday and 9am and 4:30pm on Sunday.

- All supplies and materials necessary for food concessions, skill demonstrations and exhibits must be delivered and picked up before or after this time. **NO EXCEPTIONS.**
- Essential deliveries during the day (ice, ice cream) will need to be coordinated with the Park's Model AA truck and the Bannack Maintenance Supervisor.

6. CAMPING:

- **Each group of participants is limited to two campsites and no more than 10 people.**
- Campsites are available on a first come/first served basis.
- Campsites may not be reserved.
- Campers and motor homes are arranged to maximize use of the space available and there is little privacy.
- Once the campground fills, limited, primitive camping is available.
- Free camping for Bannack Days participants will be provided Friday through Sunday, July 15-17, 2011.
- **Participants arriving before Friday night will have the choice of volunteering a minimum of four hours per day or pay for camping.** (Must be pre-approved)
- Quiet hours in the campground are 10:00 pm until 7:00 am (please be considerate of others). (All children under 18 must be with their parents after dark)

7. SIGNS & SCHEDULES:

- Only signs and schedules that have been pre-approved by the Bannack Park Manager may be displayed.
- **Approved signs will be painted on old wood.**

8. SAFETY:

EMERGENCY MEDICAL NEEDS:

- For emergency medical needs, emergency medical personnel will be on-hand.

NO SMOKING:

- A No Smoking policy is in effect and enforced in the Bannack townsite.
- Smoking is allowed in designated locations in the two parking lots, in the campgrounds and in the picnic area.
- Violators of this policy will be asked to leave the park and will not be included in future Bannack Days Celebrations.

CONCESSIONS:

- Concessionaires will need to **provide their own fire extinguishers.**
- **Please note:** Visitor Center will **not** be able to provide change to vendors. Sorry for any inconvenience.

FIREARMS:

- For those re-enactors who participate in Bannack Days, **Please Note:** A new **“Fire Arms Safety Policy”** will be in effect for Reenactors participating in the Bannack Days event. (If you carry a period firearm / weapon you **must** take the safety class each year.)

9. PARKING:

- **All Bannack Days participants are required to park either in the campgrounds or on the east end of town beyond the burn pile (follow the parking directional signs).**
- Parking at the Visitor Center Parking lot is reserved for the elderly and those with a disability. Must have a pass.
- Shuttle vans will pick up participants from the camping areas and the east end of town in order to limit traffic.

10. PETS:

- Volunteers **may NOT bring pets** to Bannack Days.

- The only horses permitted are those that are giving rides or pulling wagons.

11. BOOTHS: Booths and shelters used during Bannack Days must be:

- Provided by the participants
- Pre-approved by the Park Manager
- Rustic in nature (canvas and wood poles--**no plastic tarps or aluminum tubing**),
- Non-permanent

12. LOCATION:

- The Park Manager will assign a site location for each demonstration or concession.
- Locations may not be changed.

13. PAPERWORK:

- All applications are due back to Bannack by **April 1st**.
- Once approved, all participants need to complete and return paperwork for each member of their group by May 1st.
- All Bannack Days participants must complete paperwork and permits in advance. (Addresses, phone numbers, social security numbers, ect.)
- Camping passes must be displayed in the vehicle window at all times.

14. BENEFITS:

- All pre-approved, registered persons participating in Bannack Days will receive the following:
 - Free entrance to park.
 - Free camping passes. (Limit 2 per group)
 - Entrance to the Friday night potluck sponsored by Bannack.
 - Entrance to the Saturday night dinner sponsored by the Bannack Association. (**Must pre-register by April 1**)
 - A free Bannack Days poster.
- All participants, except those who are being paid to provide a service, will be covered by workman's compensation insurance while volunteering at Bannack. (We must have Social Security number on file in order to be covered)

II. POLICIES: SKILL DEMONSTRATORS & NON-FOOD CONCESSIONS

This group includes all skill demonstrators, musicians, poets, wagon ride providers, horse ride providers etc.

1. CRITERIA:

- All skill demonstrations, displays, skits, music or activities must be consistent with the Montana frontier and based in the general time period of 1860-early 1900's.
- Audience participation is strongly encouraged.

2. SALES:

- A skill demonstrator may only sell items that are being demonstrated and have been pre-approved.
- Sales must be secondary to the skill demonstration and promotional materials for the sales items (signs, flyers, price lists) are prohibited. There will be no concession fee charged for these sales. (Non-Food concessions do have a fee)
- No booths with strictly sales items will be allowed.

3. REIMBURSEMENTS:

- There is a limited budget for Bannack Days. Priority for reimbursement will be:
- Out of pocket expenses necessary for skill demonstrators who do not sell anything (wax for the candle makers, powder for the muzzleloaders, etc). These items must be pre-approved and a receipt submitted. **Note: receipts must be submitted within 30 days after the Bannack Days event (August 16, 2011) in order to get a reimbursement.** (Late submits will **not** be paid)
- Gas mileage and per diem for wagon ride providers.
- There will be no gas/mileage & per diem due to State cut backs. Sorry!

III. POLICIES: CONCESSIONS

This group includes any person or group selling any food item, from entire meals to individual items, and any person charging a fee for their services.

1. CRITERIA:

- A limited number of food concessions will be awarded.
- Criteria for selection will be based on the type and variety of food offered, price scale, and format. We are looking for a variety of food items, with options for both meal packages and individual food items for a quick snack.
- Only rustic set-ups will be approved (no concession trailers or plastic tarped booths).
- Also considered in the selection will be past performance of a food concession. If the concession has operated at previous Bannack Days with consistent quality (cleanliness, good food, good service, no complaints, etc.), they will receive higher consideration.
- All food concessions will be required to complete and return Beaverhead County Temporary Food Concession permits. (Including Dutchoven samples)
- Prices & menu **may not be changed or added** to after contracts are signed and returned.

2. FEES & BENEFITS:

- A \$25.00 (non-refundable) concession fee (**in by April 1st.**) will be charged for each **food concession** and \$50 will be charged **after the application deadline of April 1st.**
- All food/snack concessions will be required to provide **at least 40 tickets** for free food or snacks. These tickets will be distributed to skill demonstrators who are not selling items or receiving reimbursement for their services. (Tickets will be made-up by Bannack.)
- Food concessions offering **more than 40 free tickets will receive higher consideration** that a concession only offering the 40 tickets, if all other factors are equal.
- A \$50.00 (non-refundable) concession fee (in by April 1st.) will be charged for each **Non-food concession** and \$100.00 will be charged **after application deadline of April 1st.** This will remain; as we have concessions that provides old time photos / horse rides for a fee.

IV. POLICIES: GENERAL VOLUNTEERS

This group includes people who direct traffic, pick-up litter, drive shuttle vans, assist with gold panning, assist with volunteer meals and any other volunteer duties.

1. CRITERIA:

- All volunteers must complete the required paperwork in advance and must be willing to work a minimum of 4 hours per day volunteering.
- Volunteers should be at least 16 years old to volunteer alone. A parent must accompany younger volunteers—no volunteers under age 6.